



## Finance Committee

**Date:** TUESDAY, 22 JANUARY 2019

**Time:** 1.45 pm

**Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

**Members:**

|                           |   |
|---------------------------|---|
| Jeremy Mayhew (Chairman)  | Gregory Lawrence                                |
| Deputy Jamie Ingham Clark | Tim Levene                                      |
| (Deputy Chairman)         | Oliver Lodge                                    |
| Randall Anderson          | Paul Martinelli                                 |
| Nicholas Bensted-Smith    | Deputy Robert Merrett                           |
| Chris Boden               | Deputy Hugh Morris                              |
| Deputy Roger Chadwick     | Alderman Sir Andrew Parmley                     |
| Dominic Christian         | Susan Pearson                                   |
| Simon Duckworth           | William Pimlott                                 |
| Deputy Kevin Everett      | Deputy Henry Pollard                            |
| Sophie Anne Fernandes     | Alderman Matthew Richardson                     |
| John Fletcher             | Ian Seaton                                      |
| Christopher Hayward       | Sir Michael Snyder                              |
| Christopher Hill          | Deputy James Thomson                            |
| Deputy Tom Hoffman        | James Tumbridge                                 |
| Alderman Robert Howard    | Deputy Philip Woodhouse                         |
| Michael Hudson            | Deputy Catherine McGuinness (Ex-Officio Member) |
| Deputy Wendy Hyde         | Andrew McMurtrie (Ex-Officio Member)            |
| Deputy Clare James        | Deputy Alastair Moss (Ex-Officio Member)        |
| Alderman Alastair King    |   |

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Lunch will be served for Members in Guildhall Club at 1pm  
**NB: Part of this meeting could be the subject of audio video recording**

John Barradell  
Town Clerk and Chief Executive

# **AGENDA**

## **Part 1 - Public Agenda**

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE PREVIOUS MEETING**  
To agree the public minutes of the meeting held on 11 December 2018.  
**For Decision**  
(Pages 1 - 6)
4. **OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS**  
Report of the Town Clerk.  
**For Information**  
(Pages 7 - 8)
5. **CHAMBERLAIN'S FORWARD PLAN**  
Report of the Chamberlain  
**For Information**  
(Pages 9 - 10)
6. **REPORT OF THE WORK OF THE SUB-COMMITTEES**  
Report of the Town Clerk.  
**For Information**  
(Pages 11 - 12)
7. **RISK MANAGEMENT - TOP RISKS**  
Report of the Chamberlain.  
**For Information**  
(Pages 13 - 28)
8. **CENTRAL CONTINGENCIES**  
Report of the Chamberlain.  
**For Information**  
(Pages 29 - 34)
9. **Q3 BUDGET MONITORING**  
Report of the Chamberlain  
**For Information**  
(Pages 35 - 46)
10. **PROVISIONAL LOCAL GOVERNMENT FINANCE AND POLICE FINANCE SETTLEMENTS**  
Report of the Chamberlain.  
**For Information**  
(Pages 47 - 50)
11. **POLICE ICT COMPANY GUARANTEE EXTENSION**

Report of the Chamberlain

**For Decision**  
(Pages 51 - 52)

12. **DECISIONS TAKEN UNDER DELEGATED AUTHORITY AND URGENCY PROCEDURES**

Report of the Town Clerk.

**For Information**  
(Pages 53 - 54)

13. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

- a) Council Tax Discounts and Premium for Empty Properties (Pages 55 - 60)

Report of the Chamberlain

15. **EXCLUSION OF THE PUBLIC**

**MOTION** - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**

**Part 2 - Non-Public Agenda**

16. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**

To agree the non-public minutes of the meeting held on 11 December 2018.

**For Decision**  
(Pages 61 - 64)

17. **OUTSTANDING ACTIONS FROM NON-PUBLIC MINUTES OF PREVIOUS MEETINGS**

Report of the Town Clerk.

**For Information**  
(Pages 65 - 66)

18. **REPORT OF THE WORK OF THE SUB-COMMITTEES - NON-PUBLIC ISSUES**

Report of the Town Clerk.

**For Information**  
(Pages 67 - 68)

19. **POLICE COMMITTEE RESOLUTION TO FINANCE COMMITTEE**

**For Information**  
(Pages 69 - 72)

20. **BORROWING - UPDATE**

Report of the Chamberlain.

**For Decision**  
(Pages 73 - 78)

21. **MAJOR CONSTRUCTION WORKS FRAMEWORKS – STAGE 2 AWARD**  
Joint Report of the Chamberlain and the City Surveyor.  
**For Decision**  
(Pages 79 - 86)
22. **MINOR WORKS FRAMEWORKS – STAGE 2 AWARD**  
Joint report of the Chamberlain and the City Surveyor.  
**For Decision**  
(Pages 87 - 92)
23. **CITY'S ESTATE - ANNUAL UPDATE & STRATEGY FOR 2019**  
Report of the City Surveyor  
**For Information**  
(Pages 93 - 94)
24. **CITY FUND - ANNUAL UPDATE AND STRATEGY FOR 2019**  
Report of the City Surveyor.  
**For Information**  
(Pages 95 - 96)
25. **STRATEGIC PROPERTY ESTATE (CITY FUND & CITY'S ESTATE) - ANNUAL UPDATE & STRATEGY FOR 2019**  
Report of the City Surveyor  
**For Information**  
(Pages 97 - 100)
26. **BRIDGE HOUSE ESTATES - ANNUAL UPDATE & STRATEGY FOR 2019**  
Report of the City Surveyor  
**For Information**  
(Pages 101 - 104)
27. **NON-PUBLIC DECISIONS TAKEN UNDER DELEGATED AUTHORITY AND URGENCY PROCEDURES**  
Report of the Town Clerk.  
**For Information**  
(Pages 105 - 108)
28. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
29. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**